

Job Title: Teacher

Schedule: Full Time

Job Summary: To plan, organize and implement an appropriate instructional program in a secondary Catholic learning community in accordance with the Cristo Rey Curriculum, Florida State Standards, and College Board standards in the areas of:

- **AP Biology**
- **Geometry**

Faculty are charged with modeling the principles that enable our students to become men and women of faith, purpose and service. Work is performed under the supervision of the principal. To learn more about us, visit www.cristoreytampa.org

DUTIES AND RESPONSIBILITIES

Cultural

- Uphold the Cristo Rey mission, vision and values
- Embrace school-wide systems and promote high standards of behavior
- Collaborate with school leadership, providing input to school programs
- Actively participate in professional development sessions
- Communicate professionally with peers, supervisors, parents and students
- Be committed to a longer school day and calendar year
- Adhere to professional guidelines as indicated in the staff handbook
- Participate in school-wide culture and faith formation events, including, but not limited to, Faculty/Staff Retreats, Student Retreats and Mission Meetings
- To supervise students by being present at all school masses/assemblies
- As needed, provide substitute classroom coverage
- Value and support the Corporate Work Study Program as a place of learning and growth for students
- Know, teach and follow school-wide routines and procedures
- Perform other duties as assigned

Instructional

- Establish and maintain a positive classroom environment
- Plan rigorous lessons aligned to the prescribed standards
- Develop culturally and academically relevant assignments and assessments
- Demonstrate strong classroom management skills
- Differentiate lesson plans for a variety of learners
- Adhere to a scope and sequence

- Implement feedback from administrators and instructional leaders regarding lesson plan design and/or implementation
- Support instruction with school-wide supplemental programs
- Maintain grade books and meet grade reporting deadlines
- Communicate with families regarding student academics and behavior
- Tutor students in need of remediation
- Utilize planning periods for the advancement of student academics
- Attend faculty and department meetings as well as in-service and professional development workshops, as directed by the administration
- Encourage and monitor the progress of individual students and use information to adjust teaching strategies.
- Maintain accurate and complete records of students' progress and development
- Update all necessary records accurately and completely as required by laws, network policies and school regulations.

KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED

- Ability to use independent judgment and to manage and impart information to a range of students and families
- Outstanding interpersonal and public relations skills and the ability to communicate and work effectively within a diverse community
- Ability to foster a collaborative work environment
- Ability to organize, prioritize, schedule, and complete job tasks effectively and accurately
- Ability to skillfully use all Microsoft Office components
- Ability to appreciate and communicate a passion for Catholic college preparatory education
- Must have the ability and proven ability to report to work on a regular and punctual basis
- Perform all other related work delegated or required to accomplish the objectives of the total school program
- Knowledge and implementation of relevant technology
- Meet professional teacher education requirements of school, network and state

MINIMUM QUALIFICATIONS

- Bachelor's Degree (required)
- Possession of a valid Florida teaching license (required)
- Commitment to the Mission, Vision and Values of Cristo Rey Tampa Salesian High School
- Sensitivity to the ethnic, cultural, racial and religious backgrounds of the students
- Superior communication skills, the ability to interact confidently and effectively with school staff, students, donors, trustees, school administration
- Working knowledge of Microsoft Office (Word, PowerPoint, Excel), the Internet and relevant technology
- Experience in a faith-based school or not-for-profit environment preferred
- Demonstrated ability to work on a team that requires humility, integrity, tolerance a desire for continuous improvement and openness to feedback

BENEFITS: Full benefits package.

SALARY: Commensurate with experience and education.